



THE HSC HEALTH CARE SYSTEM

The HSC Pediatric Center

1731 Bunker Hill Road, NE
Washington, DC 20017
(202) 832-4400 or 1-800-226-4444
www.hscpediatriccenter.org

Dear Prospective Volunteer:

Thank you for your interest in the Volunteer Services Program at The HSC Pediatric Center. Joining our dedicated team of teenage and adult volunteers can be a richly rewarding experience. By volunteering, you recognize the value of investing in the needs and interests of the children and families we serve, and your support allows us to continue providing expert rehabilitative and transitional care.

Attached you will find an application that will assist us in making the best use of your talents. Also enclosed is information concerning the process for entering our volunteer program, a volunteer application for you to complete, and general information about the organization and directions.

Please complete the application and return it to the Volunteer Services Department. Once your application has been received, you will be contacted to arrange for the remainder of the process.

We look forward to meeting with you and pursuing your interest in volunteering at The HSC Pediatric Center.

Sincerely,

Denice Bess
Coordinator, Volunteer Services Department
The HSC Pediatric Center

Phone: (202) 635-6191
Fax: (202) 635-6149
dbess@hospsc.org



THE HSC HEALTH CARE SYSTEM

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The HSC Pediatric Center is a pediatric specialty hospital that provides rehabilitative and transitional care for children with complex medical problems and disabilities, from infancy through 21 years of age. We take pride in providing a nurturing environment of family-centered care so that children and teens can learn, play and grow while receiving the care they need.

We offer a unique place for volunteers who want to make a difference in the lives of children and are committed to matching your skills and interests with the variety of opportunities available. For example, patient care volunteers help staff promote the development of an individual child, providing companionship, nurturing and support that can help normalize the hospital experience (volunteers must be at least 18 years old to work with patients). Administrative and clerical positions are also available for volunteers to lend a hand with administrative tasks. Training and supervision are provided for all volunteers.

Volunteer Orientations

All individuals must be oriented prior to volunteering at The HSC Pediatric Center. Please call for a time to be scheduled to participate in our orientation.

2016 Orientation Schedule Saturdays from 10:00 AM to 12:00 Noon

Saturday, January 23, 2016
Saturday, March 26, 2016
Saturday, May 28, 2016
Saturday, July 23, 2016
Saturday, September 24, 2016
Saturday, November 19, 2016

Requirements

Written references and criminal background clearances are required for all volunteers. Volunteers must also adhere to The HSC Health Care System's health clearance and drug screening policy, which will be explained to you during the volunteer orientation.

Transportation

The HSC Pediatric Center is accessible by Metro. Take the red line to the Brookland Metro Station, and exit at 10th Street. Take the R4 bus marked Highview to the Center. The Center has a free shuttle bus from the Brookland and Fort Totten Metro Stations (see attached schedule).



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VOLUNTEER APPLICATION

NAME _____ DATE _____
(Last, first, middle)

ADDRESS _____ CITY _____

STATE _____ ZIP CODE _____

HOME PHONE () _____ WORK PHONE () _____

CELL PHONE () _____ EMAIL _____

BIRTH DATE _____

IF PRESENTLY EMPLOYED, NAME OF EMPLOYER

(Employer, position, phone number and years of service)

CONTACT IN CASE OF EMERGENCY

NAME _____ RELATIONSHIP _____

HOME PHONE () _____ WORK PHONE () _____

LIMITATIONS RELATED TO HEALTH: _____

HOW DID YOU BECOME INTERESTED IN OUR VOLUNTEER PROGRAM?

HAVE YOU VOLUNTEERED FOR THIS ORGANIZATION BEFORE? YES _____ NO _____

EDUCATION:

(Highest level achieved, name of school, degree and year completed)

VOLUNTEER EXPERIENCE:

INDICATE HOBBIES/SPECIAL INTERESTS, SKILLS OR LANGUAGES SPOKEN OTHER THAN ENGLISH:

PLEASE GIVE ANY OTHER INFORMATION YOU FEEL PERTINENT TO YOUR APPLICATION:

PERSONAL OR PROFESSIONAL REFERENCES (**PLEASE EXCLUDE RELATIVES**)

1. NAME _____ PHONE () _____
ADDRESS _____ CITY _____
STATE _____ ZIP CODE _____

2. NAME _____ PHONE () _____
ADDRESS _____ CITY _____
STATE _____ ZIP CODE _____

INTEREST/SKILLS: (PLEASE INDICATE WITH A CHECK MARK WHAT YOU WOULD BE WILLING TO SHARE AS A VOLUNTEER)

Clerical Skills: _____

- Typing, filing, phone receptionist, assisting with short term projects, etc.

Patient Care Services (as applicable): _____

- Reading to patients, companionship, assisting therapists with planned activities, homework, etc.

Personal Skills to Use or Teach: _____

- Drawing, painting, crafts, gardening, etc.

Additional Skills/Comments:

Days/Hours Available: _____

The above information is accurate and correct to the best of my knowledge.

_____ I am under 18 years of age _____ **DATE** _____

Signature

_____ **DATE** _____

Signature of Parent or Guardian

Volunteer Signature _____ **DATE** _____

Return application to: Denice Bess, Volunteer Services Department
The HSC Pediatric Center
1731 Bunker Hill Road, NE
Washington, DC 20017

Your signature indicates your approval for us to check the references listed above. The HSC Pediatric Center is not obligated to provide a placement, nor are you obligated to accept the position offered. Volunteer opportunities are provided without regard to religion, creed, race, national origin, age or sex.



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Shuttle Schedule

Monday through Friday Service Only

Shuttle Begins

HSC Pediatric Center	Fort Totten Station	Brookland Station
6:15 AM	6:25 AM	6:40 AM
6:50 AM	7:00 AM	7:15 AM
7:25 AM	7:35 AM	7:50 AM
8:00 AM	8:10 AM	8:25 AM
8:35 AM	8:45 AM	9:00 AM
9:10 AM	9:20 AM	9:35 AM
9:45 AM	9:55 AM	10:10 AM
10:20 AM	10:30 AM	10:45 AM
10:55 AM	11:05 AM	11:20 AM
11:30 AM	11:40 AM	11:55 AM
12:05 PM	12:15 PM	12:30 PM
12:40 PM	12:50 PM	1:05 PM

Lunch Break-----Lunch Break-----Lunch Break

Shuttle Leaves

HSC Pediatric Center	Brookland Station	Fort Totten Station
2:30 PM	2:40 PM	2:50 PM
3:00 PM	3:10 PM	3:20 PM
3:30 PM	3:40 PM	3:50 PM
4:00 PM	4:10 PM	4:20 PM
4:30 PM	4:40 PM	4:50 PM
5:00 PM	5:10 PM	5:20 PM
5:30 PM	5:40 PM	5:50 PM
6:00 PM	6:10 PM	6:20 PM
6:30 PM	6:40 PM	6:50 PM
7:00 PM	7:10 PM	7:20 PM

Directions to The HSC Pediatric Center
1731 Bunker Hill Road, NE
Washington, DC 20017



From Points North

- Take I-95 South to 295 South (Baltimore Washington Parkway) to Rt. 50 (New York Avenue towards Washington).
- Exit onto South Dakota Avenue, NE and travel about two (2) miles.
- Turn right onto 18th Street, NE, go 2 blocks, turn left onto Bunker Hill Road, NE. The HSC Pediatric Center is on the left.

From Points South

- Take I-95 North to I-395 North across the 14th Street Bridge.
- Stay in right lanes; follow signs for I-395 North through three tunnels. Pass Capitol and Massachusetts Avenue exits.
- Turn right onto New York Avenue, NE, and go approximately three (3) miles.
- Turn left onto Bladensburg Road, NE, and then turn left onto South Dakota Avenue, NE.
- Travel about 1.5 miles and turn on 18th Street, NE.
- Drive two (2) blocks, and turn left onto Bunker Hill Road, NE. The HSC Pediatric Center is on the left.

From Points West

- Take I-495 towards Rockville/Silver Spring.
- Take Exit 28B, New Hampshire Avenue (Rt. 650 South).
- Go another half mile. Turn left on Adelphi Road and continue for about four (4) miles. Stay in far right lane, past the East West Highway intersection (Rt. 410). Adelphi Road becomes Queens Chapel Road (Rt. 500 South).
- Follow for about three (3) miles. At the Maryland/District line, Queens Chapel Road becomes Michigan Avenue, NE.
- Make a left onto Bunker Hill Road, NE. The HSC Pediatric Center is on the right.

From Upper Northwest DC

- From Military Road, NW, travel east for approximately five (5) miles.
- Military Road becomes Missouri Avenue, NW, which then becomes Riggs Road, NE.
- Shortly after passing N. Capital Street, NE, bear right onto South Dakota Avenue, NE, and travel for approximately 1.5 miles.
- Turn left onto Michigan Avenue, NE. Make an immediate right hand turn onto Bunker Hill Road, NE. The HSC Pediatric Center is on the right.

By Metro

- From the Brookland Metro Station (red line), exit at 10th Street. Take the R4 bus to The HSC Pediatric Center.
- From the Fort Totten Metro Station (red, green and yellow lines), take the E2 bus to The HSC Pediatric Center.

For Metro schedules, call (202) 637-7000 or visit www.wmata.com